

QSS Customer Education



Welcome to Employee Maintenance #1

You're invited to attend this webinar, offered by QSS and sponsored by the QSSUG Finance/Personnel Committee.

The **Employee Maintenance #1** webinar is for the end-user who is already familiar with the traditional version of QSS/OASIS Employee Maintenance but who would like to see how it operates in the QCC environment or is interested in learning about the latest changes, as well as those who have no prior familiarity with QSS/OASIS Employee Maintenance.

When is it?

Tuesday, **August 14, 2012** from 10:00 am to 12 noon (PDT).

Who might be interested?

HR administrators and staff; Business Services administrators; Technical Support staff; any other staff interested in learning more about the QCC version of Employee Maintenance.

Why attend?

The following topics will be included in this webinar:

- Employee Searches: Simple and Advanced
- Grid Output
- Settings, Quik Peeks, Auto-highlighted required fields, Form Navigation
- Other local configuration options, Favorites, Hot Keys, SpeedLinks
- Employee History Lists, VCR Buttons
- Personnel Dataforms, Demographic (MA) Dataform, Name Change History, Add New Employee, Change SSN

What does it cost to attend this webinar?

- **Members** of the QSSUG F/P Committee: no charge; **compliments** of the Committee.
- **Non-members** of the F/P Committee: **\$250** per registration must be **pre-paid**. You'll need to mail a check to the **QSS** San Carlos office **prior** to the webinar.

If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Catherine Hawes, CatherineH@sutter.k12.ca.us or Cheryl Kelley, CKelley@mcoe.org).